

Questions and Answers regarding the call for tenders
European E-Skills Week
(No 91/PP/ENT/CIP/11/C/N01C013)

Version 1 of 15.06.2011

Question 1: do all subcontractors have to provide a copy of their VAT registration document and a copy of some official document showing the name of the legal entity, the address of the head office and their registration number or is it only the tenderers who have to do so?

Answer to Question 1:

Only the tenderers, and NOT the subcontractors, have to provide a copy of their VAT registration document and a copy of some official document showing the name of the legal entity, the address of the head office and their registration number.

Version 2 of 27.06.2011

Question 2: We would like to have clarifications on the sentence in bold, relating to the evidence of the technical and professional capacity of the service provider(s) – selection criteria -:

. e) The educational and professional qualifications of the service provider or contractor and/or those of the firm's managerial staff and, in particular, those of the person or persons responsible for providing the services or carrying out the tasks; The Europass curriculum vitae format shall be filled in and signed, by each person involved in the execution of the tasks foreseen in the tender. **The precise contractual link with the tenderer will also be described;**

Does it mean that the contractual link between the staff and the tenderer organization should be indicated, as follows: consultant / employee on the CV?

Or does it mean that on the CV of tenderer organizations, it should be mentioned that there will be a consortium agreement between the partner and the main tenderer (coordinator) ?

Is this applying to subcontractors ?

Answer to Question 2:

We wish to have a clear indication concerning the professional status of the people having the necessary experience, i.e.:

either the indication of the company he is representing, for people belonging to the proposed consortium or to the proposed subcontractors or a clear indication if they are self standing consultants or a clear indication relating to persons who would be especially appointed for the project (fixed-term contract or other option)

Question 3: Could you please provide me with a list of funded organizations (and the amounts received) in the consortium for the 2010 eSkills Week?

Answer to Question 3:

Information about the funded organisations and the activities organised both at the European and national levels (with description and assessment for each country) are available in the evaluation report of the European e-Skills Week in 2010. Reference to this report is included in the specifications of the call (under 1.2 Background see page 8). This evaluation report is available here: http://ec.europa.eu/enterprise/dg/evaluation/index_en.htm. The amount of the service contract was 2.389.830,43 euros.

New (Version 4 of 15.07.2011)

Question 4: 5.2.2. Evidence of the economic and financial capacity of the service provider(s) All tenderers must provide proof of their economic and financial capacity by submitting the following documents:

c) a statement of overall turnover and turnover concerning the tasks, supplies or services covered by this contract for the last three financial years;

We are not sure we understand to what the “statement of overall turnover and turnover concerning the tasks, supplies or services covered by this contract for the last three financial years” refers. What contract it is referring to ? Can it be the eSkills Week previous contract ?

Answer to Question 4:

We would like to know which part of the turnover covers TASKS SIMILAR to those asked for in the specifications, i.e. related to tasks similar to those described on pages 3 and 4 of those specifications.